Estates Services Graduate Accommodation Office



Extending your stay

All Graduate Accommodation Tenancy Agreements are fixed-term until 31 July, however in some cases there may be an opportunity to extend your stay.

If it is possible to stay longer in your accommodation, we will send you an email in Hilary Term, asking whether you would like to extend your stay in Graduate Accommodation, and if so whether you would wish to stay for a short period of up to five weeks, or for another full year.

Step 1: Please respond to the Graduate Accommodation Office by completing the <u>form</u> attached to our email. This will register your request to extend your stay. Please note that if you do not respond, we will assume that you do not wish to enter into a new tenancy, and will be vacating by 31 July.

Step 2: Once we have carried out the necessary checks with your college to ensure that you continue to be a full-time graduate student of the University of Oxford, you will need to come to the Graduate Accommodation Office to sign a new Tenancy Agreement, whether for a few weeks or for a full year. If a new Tenancy Agreement is not signed, we will assume that you are vacating on 31 July, as per your original tenancy.

There will be nothing further to pay at this stage; your monthly rent will continue to be deducted from your bank account.

Transferring to another property

If you are interested in transferring to another property, please contact the Graduate Accommodation Office at graduate.accommodation@admin.ox.ac.uk to register your interest.

Some accommodation may not be available after 31 July (for example if there is scheduled works to be carried out). In this instance, if you are hoping to stay in Graduate Accommodation for another year, we will try our best to find suitable accommodation for you at another of our sites.